

**GULFPORT SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: BEHAVIOR SPECIALIST

Board Approved July 2, 2012

QUALIFICATIONS:

1. Bachelor's degree
2. Valid certification in emotionally handicapped, varying exceptionalities, mental retardation, school psychology, social work, or guidance counseling, and/or
3. Bachelor's degree in a related field such as Behavior Analysis, Clinical Psychology,
4. Experimental/Behavioral Psychology, etc. with the approval from the Special Services director

DESIRED QUALIFICATIONS:

1. Master's Degree in Behavior Analysis, Clinical Psychology, Emotionally Handicapped, Mentally Retarded, Behavior Psychology, Social Work or related field
2. Graduate work beyond of Master's degree
3. Experience in a like position

SUPERVISES: N/A

REPORTS TO: Director of Special Services

JOB GOAL:

This employee is responsible for generating in both regular education setting as well as those students implementing programs to effect a change in behavioral and social problems for students eligible for severely emotionally disturbed and autistic programs; (s)he is also available for consultation to school personnel and parents of these students

TYPICAL DUTIES AND RESPONSIBILITIES:

Such duties and responsibilities as may be assigned, including, but are not limited to:

1. Planning:
 - a. Assisting in programs for these students that are consistent with the total educational philosophy and goals of the School Board
 - b. Continuing professional growth through educational meetings, visiting related facilities, reading professional literature, and exchanging ideas among the district staff
 - c. Working in coordination with other teachers and administration in planning and developing the Behavioral Program
 - d. Working as a team member in the development and implementation of inclusion procedures
 - e. Conducting workshops, training, in-service presentations, etc. in classroom management techniques and other topics for the purpose of developing skills and establishing effective relationships with special education students.

2 – Behavior Specialist

2. Providing Services to Students:
 - a. Participating as a team member in the identification of social/behavioral problems
 - b. Assisting with, implementing, and following up on behavioral management programs for students to effect behavioral and social changes
 - c. Participating in the development of the individual educational programs for these students
 - d. Participating as a team member in the evaluation of student progress
 - e. Assisting other professionals with student crisis intervention
3. Providing Services to Teachers
 - a. Planning and conferring with the classroom teacher(s) of these students as requested concerning any behavioral, social, or personal problems affecting the students
 - b. Developing and conducting in-service activities regarding techniques for behavioral changes, social, or personal problems of students
 - c. Assisting the teachers of these students with the development of crisis prevention plans
 - d. Providing training for paraprofessionals with the programs in the areas of behavior management skills and affective education
4. Providing Services to Parents:
 - a. Coordinating and conducting individual parent education and counseling sessions with the parents of these students
 - b. Assisting parents in locating and obtaining community resources which are available to these students and their families
 - c. Updating and maintaining information concerning parent training
 - d. Assisting in developing and maintaining home-school relations in crisis situations with these students
5. Reporting:
 - a. Completing reports for appropriate local and state educational agencies
6. Other:
 - a. Assisting with the development and maintenance of program evaluation procedures
 - b. Assisting with case-management and team problem-solving with other behavioral specialists, agency personnel, and other appropriate professionals on a regular basis
 - c. Perform other related duties assigned by supervisor

TERM OF EMPLOYMENT:

Designated by contract

EVALUATION:

Performance of this job will be evaluated in accordance with the provision of the policy of the Board of Trustees on evaluation of professional personnel.