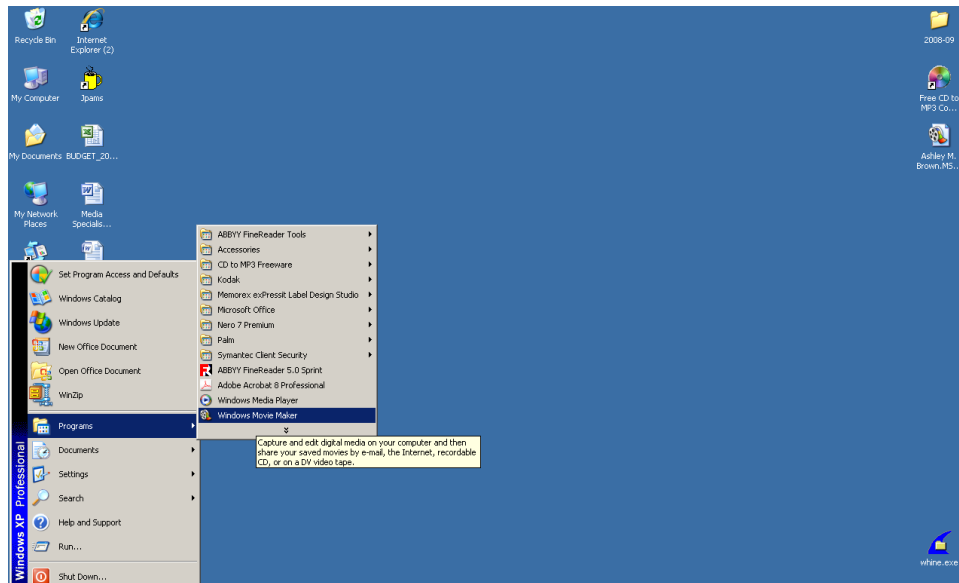


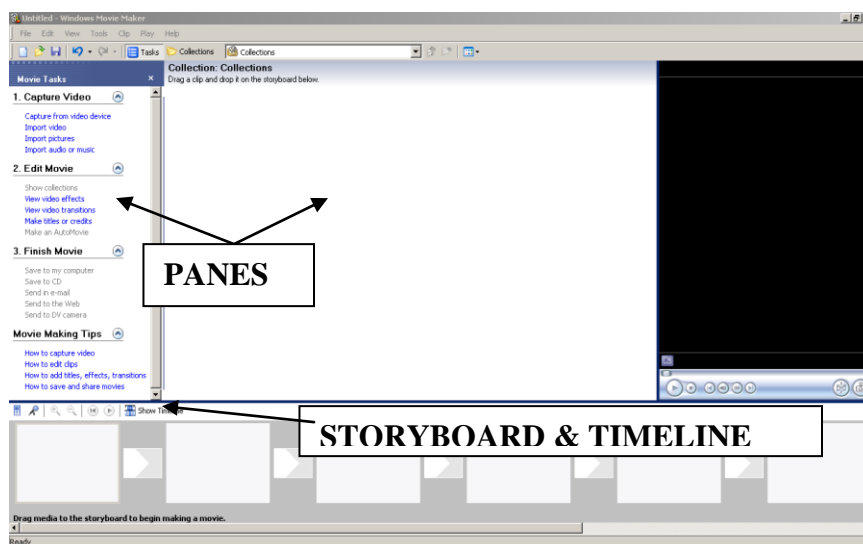
MICROSOFT WINDOWS MOVIE MAKER

START / PROGRAMS / WINDOWS MOVIE MAKER



The toolbar provides an alternative to selecting commands on the menus. You can use the toolbar to perform common tasks quickly.

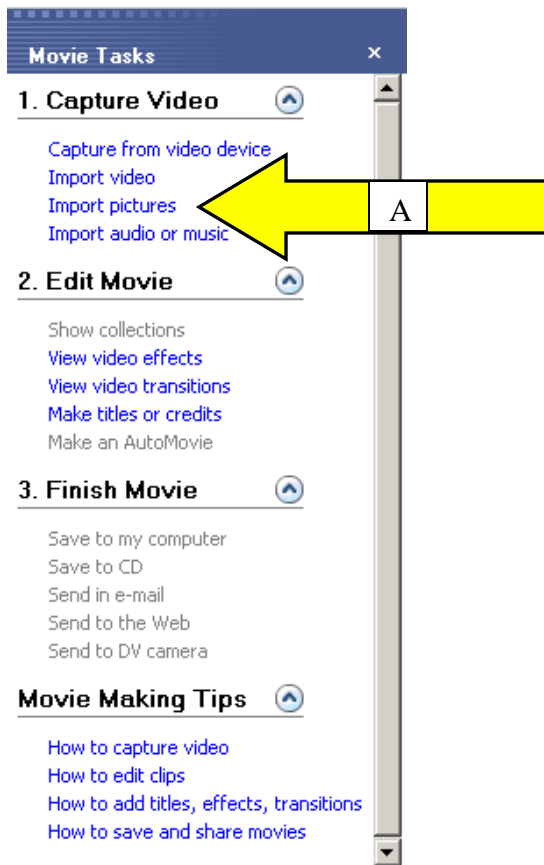
To show or hide the toolbar, on the **View** menu, click **Toolbar**. A check mark appears next to the **Toolbar** command on the menu when the toolbar is displayed.



About the panes / Import Pictures

The main features of the Windows Movie Maker user interface appear in separate panes. Depending on which view you are working in, the Collections view or the Movie Tasks view, the main panes appear as follows.

The following illustration shows the Movie Tasks pane.



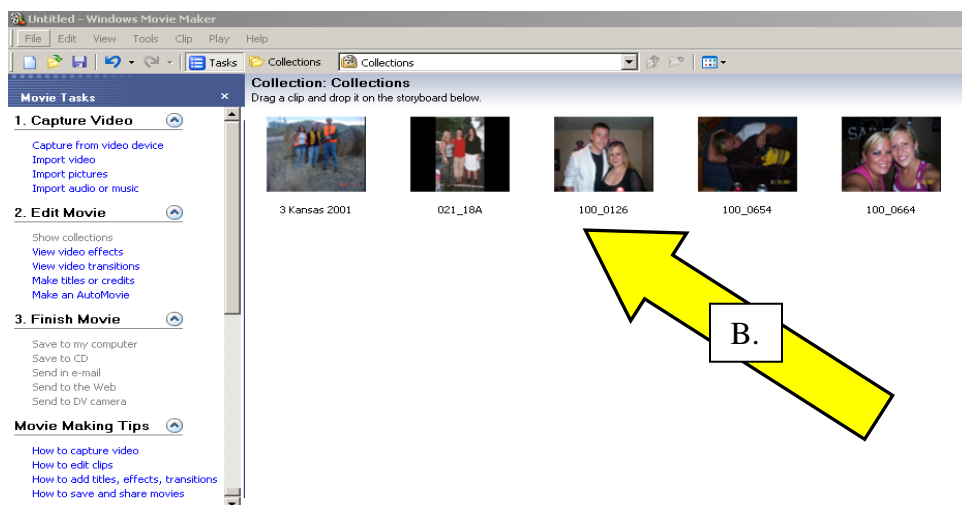
Place all of your pictures and music in a folder labeled “**Movie**” either on the hard drive or on your jump drive.

A. In the **Movie Tasks Pane**, under **1. Capture Video**, choose **Import pictures**.

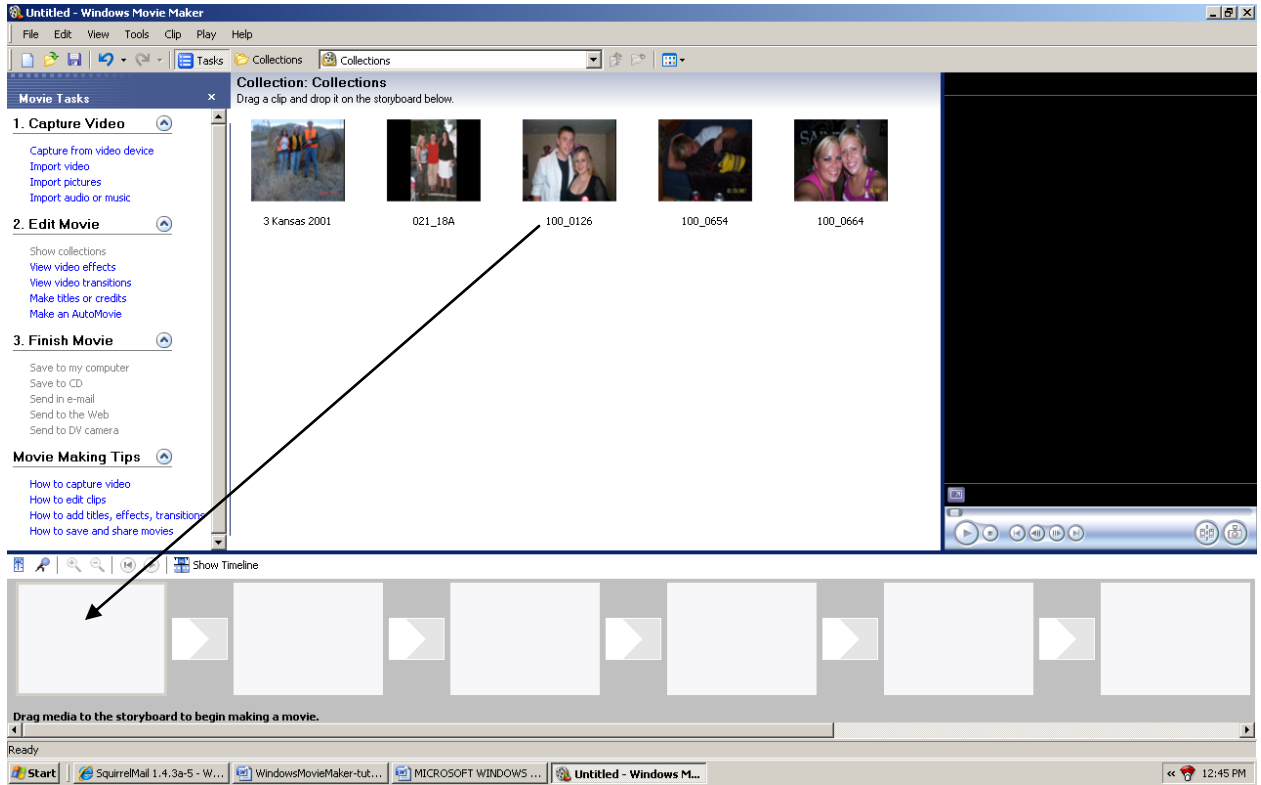
Select the pictures that you want to upload to the program. **Ctrl A** will select all of them or **Ctrl** and select only the ones that you want.

Select **Import**.


B. All of the pictures will be showing in the right pane of the program window.

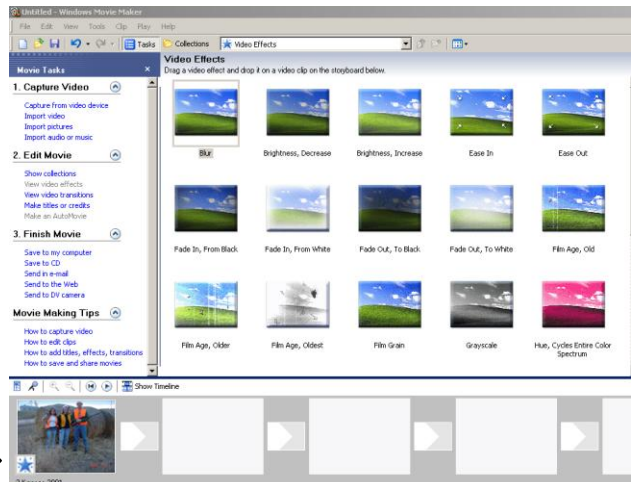


- C. **One by one, drag the picture files to the Storyboard.** You can move and delete pictures if you get them in the wrong order.
- Move the picture: Click the picture and drag it to another place on the storyboard.
 - Delete a picture: Click the picture → choose Delete under the Edit



Add Video Effect / Transitions / Title / Text

- D. **Add Video Effect**  (A video effect determines how a video clip or pictures displays in your movie)
- Click **View Video Effects** under the Movie Tasks pane 2. Edit Video (or click Tools → Video Effects)
 - Choose a video effect and drop it on a video clip on the storyboard.

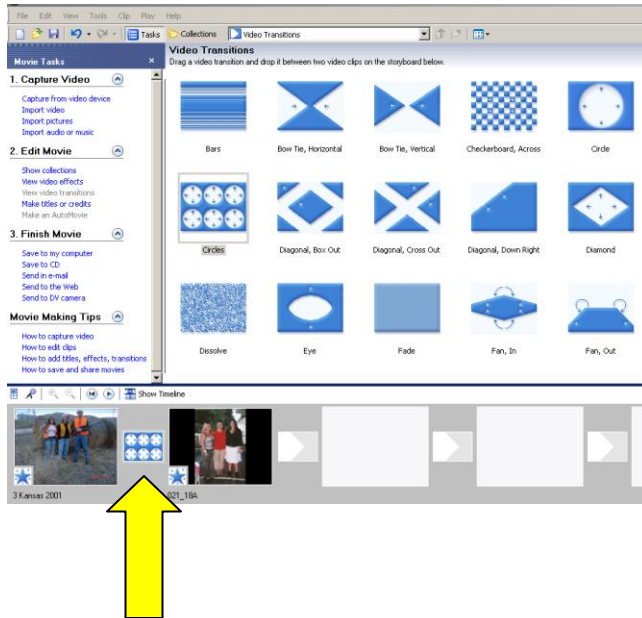


E. **Add Video Transitions**



(a video transition affects how one picture transferring to the next)

- Click **View Video Transitions** under the Movie Tasks pane 2. Edit Video (or click Tools → Video Transitions)
- Choose a video transition and drop it between two video clips on the storyboard.



F. **Add Title**

- Click **Make Titles or Credits** under the Movie Tasks pane 2. Make Titles or Credits (or click Tools → Titles and Credits)
- Click **“Add title at the beginning of the movie”**

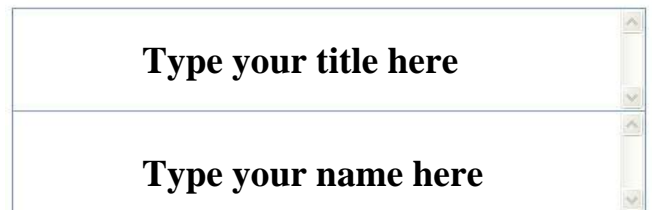
Where do you want to add a title?

- Add [title at the beginning](#) of the movie.
- Add [title before the selected clip](#) on the storyboard.
- Add [title on the selected clip](#) on the storyboard.
- Add [title after the selected clip](#) on the storyboard.
- Add [credits at the end](#) of the movie.
- [Cancel](#)

More options:

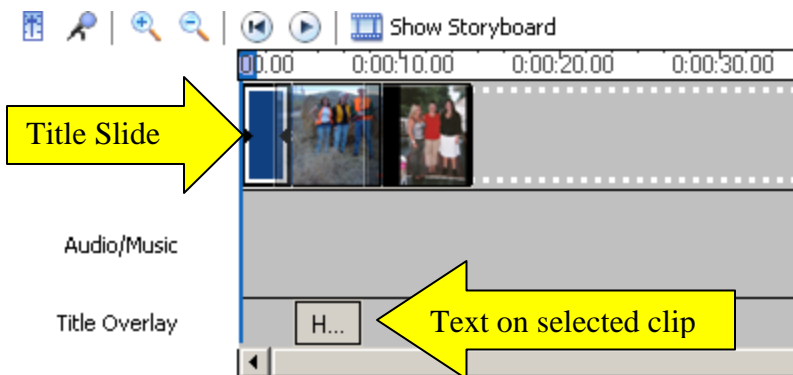
- [Change the title animation](#)
- [Change the text font and color](#)

- Click **Change the title animation**, and then on the Choose the Title Animation page, select a title animation from the list.
- Click **Change the text font and color**, and then on the Select Title Font and Color page, choose the font, font color, formatting, background color, transparency, font size, and position of the title.
- Click **Done**.



G. Add Text on a selected clip – Select Show Timeline

- Click **Make Titles or Credits** under the Movie Tasks pane 2. Make Titles or Credits (or click Tools → Titles and Credits)
- Click **“Add on the selected clip in the timeline”**
- Follow the step F if you want to change title animation, font, or color.
- Click Done

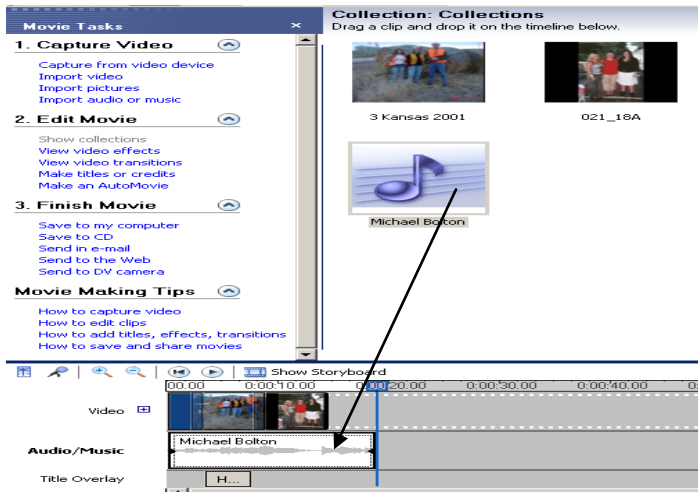


Note: To move the text clip to another place: click the text clip, your cursor will change to a hand shape, click and drag the text clip to another place that you want.

Add Background Music

H. Add Background Music

- Download a music file (wav file or mp3) and save it to your Movie folder (http://www.thefreesite.com/Free_Sounds/Free_WAVs or www.sideload.com)
- Click **Import audio or music** on the Movie Tasks pane 1: Capture Video.
- Look in your movie folder → select the background music file → click Import
- The music file will appear on the collection pane.
- Click the music file and drop it to the Audio/Music trace.




Note: Move the Audio/Music trace to the end, click and drag the two-way red arrow toward left side to trim your music

Narrating Your Picture Clips

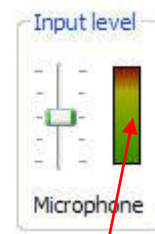
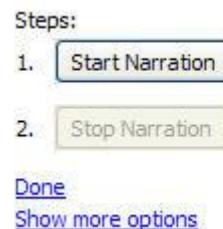
I. Narrating your picture clips (*Locate your microphone on the computer and turn on the speaker*)

You can't insert both background music and a narration file to the audio/music track at the same time. You have to do one task each time, which means: if you added the music file to the video but also want to narrate your story, you have to save your current project as a movie file with the music. Then import the movie file back to the story board to add the narration. You can follow these steps:

1. Save the project: File → Save Movie File → Choose My Computer → Click Next. Enter a File name → Click Browse and locate your movie folder → Click OK → Click Next → Click Next again. It will take a few minutes to finish the converting.
2. Import the movie file:
 - Click **Import Video** under the Movie Tasks pane 1. Capture Video
 - Look in your movie folder → Select the movie file you just saved → click **Import**
 - The movie file will show on the Collection Pane. Click and drop it to the Video trace on the Timeline.

- Select the Narrate Timeline icon  above the storyboard/Timeline zone (or from the Menu bar, select Tools → Narrate Timeline

- (1) Click start Narration to start your narration. You will see the movie is playing in the display window. You can follow the movie to speak.
- (2) Click stop narration when you finish.
- (3) You will see a Save Windows Media File window, save in to your movie folder → give a file name → click Save (the sound clip will appear on the Audio/Music trace)
- (4) If you are not satisfied with your narration, you don't have to save it. Click Cancel and start another narration.
- (5) Click **Done** when you are finished



Adjusts the volume of captured audio.

J. Preview your Movie

Click the Play button on the preview window area to view your movie.

K. Save your movie project

If you haven't finished your project and need to work on it later, click File → save project as → save in your movie folder → give it a file name → click save.

L. Save Your Final Movie to a Windows Media Video (WMV) file

- Click **File** on the menu bar → Choose Save Movie File → Click My Computer → Click Next
- Enter a File name (your last name) → Click Browse and locate your movie folder → Click OK → Click Next → Click Next again

(Remember that your project file won't work if you move it outside your movie folder before you save it into a WMV file.)